



**APP FCP DOCUMENT SHARING GUIDELINE**

The following is the list of FCP related documents and APP's guideline on sharing with interested stakeholders. Please see the note below for details on availability categories.

No.	Document	Availability Category			
		Public*	Periodic Monitoring <sup>A</sup>	By Request <sup>'</sup>	Other <sup>~</sup>
<b>Moratorium</b>					
1.	Protocols related to the moratorium	V			
2.	Stock Opname / Inventory report (land, MHW, machines) – Detailed		V	V	
3.	Stock Opname / Inventory report (land, MHW, machines) – Summary	V			
4.	Summary map of moratorium boundaries (image file)	V			
5.	Detailed maps and GPS tracking for moratorium boundaries		V	V	V
6.	MHW balance sheet per critical control point – Detailed (wood tracking system)		V		
7.	MHW balance sheet – Summary (results)	V			
<b>HCV/Peat/HCS</b>					
1.	Protocols for assessment	V		V	
2.	Protocols for monitoring	V			
3.	Stakeholder consultation schedule	V			
4.	HCV/Peat/HCS Result			V	V
5.	HCV Public Summary of Result	V			
6.	FMU Management Plans (ISFMP) – Process summary & progress update	V			
7.	FMU Management Plans (ISFMP)			V	
8.	Peat assessment summary of result for Phase I: Peat data review			V	V
9.	Peat assessment summary of result for Phase II: Landscape level recommendation			V	V
<b>Social</b>					
1.	Protocols related to social management	V			
2.	Summary progress report of social conflict resolution - Pilot	V			
3.	Full progress report of social conflict resolution - Pilot			V	V
4.	Social Conflict Mapping Result per FMU			V	V
5.	Action Plan for Social Conflict Resolution Per FMU			V	V
6.	Annual CSR report (SR)	V			
<b>Grievance</b>					
1.	Grievance procedure	V			
2.	Grievance list & progress summary	V			
3.	Grievance communications (letters or emails)			V	
4.	Grievance investigation reports	V			
<b>Supplier Information</b>					
1.	Current pulpwood supplier list, including license number and total area	V			
2.	Concession boundary map – Image file	V			
3.	Operational documents, including RKU, RKT, AMDAL and DELMAK – DELMIK		V	V	V
4.	New pulpwood supplier	V			

No.	Document	Availability Category			
		Public*	Periodic Monitoring <sup>^</sup>	By Request'	Other~
	– Stakeholder notification				
<b>Growth &amp; Yield Study</b>					
1.	Growth & Yield methodology	V			
2.	Growth & Yield result			V	V
<b>APP Supplier Scorecard</b>					
1.	Summary progress update of Scorecard implementation	V			
<b>Overall FCP implementation</b>					
1.	Quarterly Progress Update	V			
2.	SWG and FGD summaries	V			
<b>New Area Development</b>					
1	Update status on area development	V			

**Note on the definition of availability categories:**

**Public\*:** The related document will either be shared in public meetings (FGD, stakeholder consultation or socialization meetings), mass communications (e-mails, letters, etc.) to stakeholders, or be provided to the public through APP websites (FCP Dashboard or APP corporate website).

**Monitoring<sup>^</sup>:** The related document will be shared with IOs to aid them in undertaking FCP monitoring (Fly over and groundchecking).

**By request':** The related document will be shared with relevant stakeholders approved by APP. Data will be provided after (Terms of Reference) TOR has been agreed between APP and the document recipient, eg. due to confidentiality of information.

**Other~:** Shared with implementation partner, eg: members of regional working group for ISFMP development, partners in pilot conflict resolution projects, etc.

Revision: One